

Strategy Internship Cover Letter

717 Predovic Avenue New Evia, TN 81350-8125

Dear Quinn Harris,

I submit this application to express my sincere interest in the strategy internship position.

In the previous role, I was responsible for technical expertise, strategic planning / governance and recommendation for managing and exploiting Office 365 to meet business needs.

Please consider my experience and qualifications for this position:

- Have an intermediate-advanced working knowledge of Microsoft Excel
- Be comfortable developing presentations and presenting to the team
- Enrolled in an undergraduate or master's-level training program in business, social science, IT or related field
- Exposure to social science research methods and design and a passion for technology
- Highly-motivated and fast-learning team players with a "can-do" attitude, who show initiative, flexibility, determination and professionalism
- We are looking for autonomous self-starters with abilities to structure and present his/her own work in a compelling way
- Experience with financial modeling and analytical tools such as Excel, databases, SAP Business Objects
- Familiarity with spreadsheets and experience managing large data sets

Thank you for taking your time to review my application.

Sincerely,

Skyler Rolfson