

# Store Support Cover Letter

895 Willian Squares New Leidaland, NV 03286-8360

**Dear Landry Funk,**

I am excited to be applying for the position of store support. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for detailed documentation of computer systems, procedures and policies.

Please consider my qualifications and experience:

- Update the front tab of the Delivery Info spreadsheet to create and send the Delivery Info email to DHL outbases, warehouse and management
- Update the front tab of the Driver Contacts spreadsheet to create and send the Delivery Info email to DHL outbases, warehouse and management
- A sound understanding of the Microlise system
- A sound understanding of CTMS/ Database/Kerridge
- Relevant experience providing technical support for software and hardware within a Windows environment
- Perfect written and verbal English
- Experience with hardware specific to retail organizations
- Experience answering and documenting tickets on incidents

**Thank you for taking your time to review my application.**

Sincerely,

Reese Stokes