

Stock Lead Cover Letter

740 Renner BrookNorth Minhshire, IA 97278

Dear Dylan Carter,

I would like to submit my application for the stock lead opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for product and solution subject matter expertise through the assessment and understanding of customer needs and requirements; determines fit of specific products with customer needs.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Act as back-up to the Stock Control Supervisor, to include without limitation, the review, edit and approval of timesheets, and the review and approval of all base wide Purchase Requisitions
- Lead the cycle count team and operations, being point of contact for CC issues and escalations
- Day to day people management of CC team, including absence and performance management
- Cycle count reporting and maintaining the information held and uploaded on the global cycle count SharePoint
- Manage the investigation of customer claims and recommending the payment or non-payment of claims
- Works with the DC management team to establish goals, priorities and develop the action plans for achieving them
- Maintaining the accuracy and consistency between systems (PKMS and SAP)
- Close collaboration with Shift Leaders, Admin Team Leader and DC Senior Manager

Thank you for your time and consideration.

Sincerely,

