

# SMT Machine Operator Cover Letter

64340 Hartmann HillsO'Reillyview, AL 44585

**Dear Jordan Welch,**

Please consider me for the SMT machine operator opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for daily status and process communications via e-mail to SMT Machine Operators on other shifts, Production Management and Process Engineering.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Proficiency with QA/QC assembly techniques related to print circuit boards
- Demonstration of equivalent level of English, reading, writing and math skills
- Flexibility to work weekend shifts and sometimes requires overtime
- Able to read and interpret assembly drawings
- Able to work independently with little to no direction
- Able to work in soldering support, hand and power tools
- Able to pass onboarding background and drug test
- Demonstrate verbal, interpersonal, and written communication skills, to provide for respectful work related communications with peers and personnel from other departments (direct contact and use of electronic mail systems)

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Gray Hyatt