

# Site Leader Cover Letter

4513 Hahn Fields East Benniefort, ND 81746

**Dear Emery Padberg,**

I am excited to be applying for the position of site leader. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for support to embed a culture of continuous improvement through advocacy, dissemination and utilisation of relevant and appropriate approaches, tools and methodologies such as Lean and Six Sigma.

My experience is an excellent fit for the list of requirements in this job:

- Manage the financial performance and take appropriate steps to correct shortfalls
- Collaborate with business product manager to prepare and load volume forecast in SAP and AOP
- Prepare and present Monthly Operations Review (MOR)
- Lead CI activities and RPS initiatives
- Propose capital plan and monitor timely implementation and capitalization
- Lead activities to reduce inventory dollars and days on hand inventory
- Develop metrics that provide data for process management and indicators for future improvement opportunities
- Proven leadership and change management skills to drive improvement

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Gray Dietrich