

Site Administrator Cover Letter

30161 Cartwright Motorway Port Rutha, NC 48834

Dear Skyler Tremblay,

I would like to submit my application for the site administrator opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for program administration support including the processing of tuition reimbursement payments, school invoices, grade documentation, and school transcript reviews.

Please consider my qualifications and experience:

- Working knowledge on Active Directory, DNS, DHCP
- Experience on Redhat Linux OS Administration is added advantage
- Working Knowledge of Citrix XenDesktop or Xenapp technology will be added advantage
- Experience in BladeLogic Server Automation, working with SAN environment and VMware
- Experience of working as System administrator
- Experience in creating RFE's (Request for Engineering) , estimations for change requests
- Journeyman certificate in relevant field would be an asset
- Advanced computer skills with Microsoft Office (Word, Excel, PowerPoint)

Thank you for considering me to become a member of your team.

Sincerely,

Stevie Quitzon