

Shift Assembler Cover Letter

149 Bettie Harbor East Colin, AR 66178

Dear Indigo Donnelly,

I submit this application to express my sincere interest in the shift assembler position.

In the previous role, I was responsible for oversight to activities being completed on the shop floor with an emphasis on safety, ensure efficient time and resource management practices are being followed.

Please consider my qualifications and experience:

- Able to react to shifting priorities and other duties
- High energy, positive attitude, and strong work ethic
- A high school diploma or GED from an accredited institution
- Able to meet the physical requirements of the job
- Teamwork—Cooperates and collaborates toward solutions that benefit the team while accomplishing team objectives
- Decision Making/Problem Solving—Takes action in solving problems while exhibiting judgment and a realistic understanding of issues
- Requires work 10 to 15 feet above ground
- Tasks require strong hand-eye coordination

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Frankie Dietrich