

# SharePoint Administrator Cover Letter

72163 Minh Grove New Jerrell, TN 52699

**Dear Tatum Sporer,**

In response to your job posting for sharepoint administrator, I am including this letter and my resume for your review.

In the previous role, I was responsible for high availability load balancing, session replication, Multi-pools, JDBC connection pools, Disaster Recovery, scalability and fail over support.

Please consider my experience and qualifications for this position:

- DIACAP/RMF certification and accreditation experience
- DOD 8570 IAT level 2 compliance (Security+ Certification)
- Proficiency with the Microsoft Office Tool Suite
- Understanding of all elements of PMBOK and IT delivery life cycles, including planning, development, requirements management, CM, quality assurance, and release management
- Experience working on complicated resource management problems and providing solutions that are highly creative and ingenious, exhibiting ingenuity, creativity, and resourcefulness
- Advanced level experience in SharePoint administration
- Comprehensive knowledge of the varying software projects
- Experience delivering projects through a standard life cycle delivery process

**Thank you for your time and consideration.**

Sincerely,

Ryan Rolfson