

# SharePoint Administrator Cover Letter

8936 Sandee HarborsNorth Huongchester, PA 34833

**Dear Cameron Haag,**

In response to your job posting for sharepoint administrator, I am including this letter and my resume for your review.

In the previous role, I was responsible for expertise in designing, implementing, and maintaining Windows Server Products including SQL, IIS.

Please consider my experience and qualifications for this position:

- Experience as a Sharepoint administrator
- Experience establishing basic SharePoint sites using out-of-the box capabilities for SharePoint to manage information
- Experience in customization of SP sites/workflows
- Monitor and report on SharePoint trends
- Experience working with structured programming languages and design principles and applications
- User group creation
- Granting user permissions
- Periodic auditing of site content and permissions

**I really appreciate you taking the time to review my application for the position of sharepoint administrator.**

Sincerely,

Justice Beer