

Services Technician Cover Letter

761 Britteny BrookWest Trumanville, MA 61450-5443

Dear Casey Maggio,

I would like to submit my application for the services technician opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for an overview on desktop / laptops, how to use the IP phone, conference room equipment.

My experience is an excellent fit for the list of requirements in this job:

- Strong knowledge of health care coding systems such as ICD9, CPT, and HCPCS
- Strong knowledge of grammar and techniques of business practice
- Strong knowledge of HIPAA regulations
- Demonstrated maturity, tact, diplomacy, and persuasiveness
- Customer Service oriented individual - client facing
- Positive work habits under pressure
- Trade qualification HVAC with restricted electrical licence
- Takes pride in providing quality service to customers

I really appreciate you taking the time to review my application for the position of services technician.

Sincerely,

Tyler Dickinson