

Service Support Cover Letter

2852 Smitham Ridge
Louisberg, MA 87032

Dear Charlie Beahan,

I am excited to be applying for the position of service support. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for technical support to customers by taking telephone calls on all product areas, providing information on documented problems, and resolving customer issues in primary support areas via telephone and email.

My experience is an excellent fit for the list of requirements in this job:

- Experience in troubleshooting complex system (software & hardware) problems
- Experience using test equipment for advanced diagnostics of system issues
- Demonstrated strong skill set with analytical and follow through skills
- Intermediate level of report writing skills utilizing Word and Excel
- Knowledge of electrical products
- Conscientious, service-oriented, multi-task oriented, relationship building, self-motivated and self-starter
- Provide technical assistance to customer facing support engineers
- Application and/or solution knowledge / support

Thank you for considering me to become a member of your team.

Sincerely,

Landry Monahan