

Service Director Cover Letter

40648 Carline ManorsNew Joaniechester, SD 22894

Dear Brooklyn Kilback,

I would like to submit my application for the service director opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for a best-in-class safe, sanitary, and appetizing food & beverage production environment by training and directing team to follow all necessary local, state, and federal guidelines and regulations.

Please consider my experience and qualifications for this position:

- Detail oriented with strong analytical and process development skills
- Expert user of Excel and highly experienced in other Microsoft Office Suite programs (Word, PowerPoint, Access, Project and Outlook)
- Extensive experience in maintaining and managing building services / systems, in some cases using contractors, union labor and in-house staff
- Possess thorough knowledge of applicable regulatory requirements (Provincial and Federal Regulations)
- Proven experience in project delivery
- Experience managing complex contractual requirements
- Solid Technical and Customer Service background in LS Business
- Strong Personality with strong leadership + project Management skills proven in former jobs

Thank you for considering me to become a member of your team.

Sincerely,

Alexis Predovic