

Server Admin Cover Letter

9476 Heathcote Station Handtown, PA 45972-0241

Dear Blake Hermiston,

In response to your job posting for server admin, I am including this letter and my resume for your review.

Previously, I was responsible for technical systems support to team members and partners across the enterprise for SharePoint Services.

Please consider my qualifications and experience:

- Working and managing a clustered VMWare environment
- Managing, building and maintaining HP servers and SAN storage
- Exchange Active Sync for email on Mobile phone
- Backing up and restoring data and systems using Veritas Backup Exec and Veeam
- MS Outlook setup, backup and archiving
- Software installation via Microsoft System Center Configuration Manager
- Virus troubleshooting
- A good knowledge of Networking including TCP/IP, DNS, DHCP , VLANs

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Marion Farrell