

Senior Teller Cover Letter

899 Schiller PlainFloreneburgh, AL 33169-5496

Dear Baylor Goodwin,

In response to your job posting for senior teller, I am including this letter and my resume for your review.

Previously, I was responsible for excellent audio, oral and written communication skills to accurately interpret client needs and sell bank products.

Please consider my qualifications and experience:

- Excellent visual skills to read reports, screens and process transactions
- Sales oriented to promote sell and refer bank and non-bank products and services
- Excellent knowledge of Teller Operations Working knowledge of bank products and services
- Minimum of 12 months prior Teller experience
- Basic understanding of PC with Windows based applications and calculator
- Basic math, negotiation, and problem solving skills
- Possess good interpersonal and relationship building skills
- Bank Relations

Thank you for taking your time to review my application.

Sincerely,

Haven Hintz