

# Senior Talent Acquisition Partner Cover Letter

19999 Walsh SpringWest Melaniemouth, MN 86686-5844

**Dear Phoenix Howe,**

I would like to submit my application for the senior talent acquisition partner opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for regular updates to hiring managers, HR business partners, Talent Acquisition leaders and other stakeholders as appropriate on pipeline development and progress of candidates Develop and maintain relationships with hiring managers and HR business partners.

Please consider my qualifications and experience:

- Utilizing digital sourcing tools to develop pipelines of talent against talent strategies and continuously improving sourcing channel innovationMaintain and report on pertinent TA data to HR, business, and TA stakeholders
- HRCI, CHCR or SHRM Certification (PHR, SPHR, SHRM-CP or SHRM-SCP) is preferred
- Willingness to work in a fast-paced, flexible environment with ambiguity
- Experience and understanding of staffing metrics
- Experience with Microsoft Office products, including Word, Excel, PowerPoint and Outlook
- Executive-level written and verbal communication abilities
- Proficiency in Japanese and/or another South East Asian language
- Experience recruiting into various countries across the Asia-Pacific region and an understanding of locational hiring nuances

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Azariah Gutkowski