

Senior Scheduler Cover Letter

792 Josue ShoreNorth Myungbury, ME 70060-7929

Dear Casey Powlowski,

In response to your job posting for senior scheduler, I am including this letter and my resume for your review.

Previously, I was responsible for timely and real time status updates on Primavera P6 so that the schedulers can manage the schedule of works accordingly.

Please consider my qualifications and experience:

- Operational affinity
- Good language proficiency, both verbal and written in both English and German
- Preparing the weekly / monthly schedule reports and progress curves for management
- Ensuring the detailed schedules developed by subcontractors, as per their scope of work, are consistent with the project master schedule
- Experience and high level of construction methodology
- Significant experience in Primavera P6 and MS Project
- Strong computer skills and be proficient using Excel
- Proficient in employing statistical techniques on large data sets for root cause analysis, data mining and other analyses

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Shiloh MacGyver