

# Senior Analyst, Audit Cover Letter

87269 Christiansen Freeway North Machaven, MA 09623-1611

**Dear Alexis Bednar,**

I would like to submit my application for the senior analyst, audit opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for prompt response to all APL inquiries. Develops reporting to support business analysis, performance review and financial controls such as Sarbanes-Oxley regulations and Novartis Financial Controls.

My experience is an excellent fit for the list of requirements in this job:

- Identify, evaluate and document the design, deployment, execution and effectiveness of P&SM's internal controls and reporting, looking for control gaps, risk areas and opportunities to gain process efficiencies
- Ensure P&SM is compliant with internal and external policies and SOX controls ensure the proper execution of management actions plans resulting from internal audits
- Collect compliance KPIs for P&SM and provide regular reports identifying gaps and training opportunities
- Minimum of 5 of relevant experience
- Professional auditing, security, or analytics designation (e.g., CISA, CFE, CFA, CIA, CISSP, CAP) or to have substantially completed the requirements for such a designation while actively pursuing the completion of such designation preferred
- Demonstrable experience in audit, data analysis, or risk management roles
- Experience within the financial services sector preferred
- Experienced with data extraction, transformation, and load processes (ETL), structured query language (SQL), and database management

**I really appreciate you taking the time to review my application for the position of senior analyst, audit.**

Sincerely,

