

Security Operations Specialist Cover Letter

171 Collins ShorePort Kelleeville, NY 80560-0698

Dear River Langworth,

In response to your job posting for security operations specialist, I am including this letter and my resume for your review.

In my previous role, I was responsible for systems administration for the various Police Department computer resources including RMS, video and patrol laptop programs.

Please consider my experience and qualifications for this position:

- Ensures that facilities and restricted areas are properly secured
- Uses various manual and automated equipment, such as fire extinguishers, first aid supplies, data entry devices, finger printing devices, X-ray machine and vapor tracer equipment
- Provides access control and security interface at fixed posts, entry points and executive reception areas
- May perform specialized additional duties relating to securing computer systems, facility access, security awareness and other project related work
- Ensures all contract guard force posts including transport security are properly staffed and briefed
- Ensure adherence to all protocols pertaining to transport security including on-boarding of contract guards, training and deployment on a daily basis
- Experience in working in virtual, multicultural teams
- Very good and wide knowledge of IT industry

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Dylan Ruecker