

Scheduling Supervisor Cover Letter

711 Marcelo UnionPort Mileside, ME 76239-6004

Dear Rory Ratke,

I submit this application to express my sincere interest in the scheduling supervisor position.

Previously, I was responsible for guidance, discipline and other personnel related activity in accordance with corporate policies and in compliance with applicable collective bargaining agreements.

Please consider my qualifications and experience:

- Proven operations leadership skills including leading a team with a clear vision and strategy, results-orientation, with urgent work ethic and solid follow up and follow through attitude
- Sense of urgency, organization skills, and detail oriented
- Bias for performance and action
- A sound and well developed understanding and appreciation of both the business strategies and the NA Fuels Supply & Optimization agenda
- Solid financial and analytical skills, including an understanding of refining and marketing economics
- Physician scheduling experience is preferred
- Experience in high volume manufacturing environment, preferably in adhesive roll/die coating, laminating and die cutting
- Leading teams of Analysts and Senior Analysts to perform transactional services for Argentina customers and other CS Stakeholders

Thank you for considering me to become a member of your team.

Sincerely,

Emery Tremblay