

SAP HR Cover Letter

21192 Witting CourtsBoyershire, AR 83269

Dear Parker Toy,

In response to your job posting for SAP HR, I am including this letter and my resume for your review.

In the previous role, I was responsible for production support for SAP HR/Payroll modules including payroll configuration, tax reporting, testing upgrades, resolving integration issues with the Financial modules, supporting key constituencies, and resolving system problems.

Please consider my experience and qualifications for this position:

- Program planning & management, strategic planning, strong communication skills (verbal and written) and excellent customer service skills
- Success will require initiative, broad judgment, integration of multiple fields of technical and business knowledge, and development of problem solutions for which there is little precedent
- Expert level specialist support to HR
- Provide specialist support including problem solving, hands-on resolution, and training, testing and monitoring activities call logging & follow-up on a local & global level
- Acts as the Single Point of Contact (SPOC) for the business in addressing escalated/serious operational delivery issues with Service Providers globally
- Determines configuration changes needed due to changes in legislation and requirements
- Payroll and Time Management Configuration - Configures and tests assigned portion of SAP Payroll and Time Management system, reviews and reconciles results to ensure correctness
- Will work closely with the workflow and portal development teams to enable online time approvals and processing

Thank you for taking your time to review my application.

