

# **Sales Executive, Inside Sales Cover Letter**

884 Everett CirclePort Reanna, IL 67468

**Dear Corey Wehner,**

I am excited to be applying for the position of sales executive, inside sales. Please accept this letter and the attached resume as my interest in this position.

In the previous role, I was responsible for feedback to Commercial division and Marketing to improve target profiling and qualification criteria used for Lead Management.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Self-motivated and driven to handle and resolve problems on daily basis
- Experienced within a sales / customer services environment
- Proactive, logical and methodical
- A self-starter who is highly motivated to expand sales market and deliver excellent customer services
- Customer- and sales-oriented, with good negotiation skills and high integrity
- Fluent in spoken and written Chinese (Cantonese), working proficiency in English
- Requires an understanding of targeted industries and market as it relates to customers, prospects, and key trends
- Help partners transform marketing and sales leads into opportunities

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Greer Mitchell