

Room Service Server Cover Letter

138 Lino Heights Otischester, MI 45553

Dear Morgan Tromp,

I would like to submit my application for the room service server opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for to our guests and intimate knowledge of our food and beverage menus.

My experience is an excellent fit for the list of requirements in this job:

- Have complete knowledge of micros system
- Accurately and efficiently fill out reports, vouchers, forms, etc, to document daily transactions and provide accounting with necessary shift information
- Maintain a clean and appealing facility in compliance with health code and safety standards
- Prepare for the next shift by restocking adequate items in each shelf
- Promptly retrieve soiled dishes from hallways and guest rooms as needed
- Assure that sufficient supplies of necessary service are available to maintain adequate stock (coffee cups , lids , napkins , sugar , silverware , etc)
- Ensure that proper communications take place between Deli Cook, Deli Cashier and management
- Clean and break trays in dish area, taking care not to break or chip dishware

Thank you for considering me to become a member of your team.

Sincerely,

Briar Larkin