

Room Service Server Cover Letter

8524 Adams ViewsLake Lesterville, MA 08686

Dear Ryan Corkery,

In response to your job posting for room service server, I am including this letter and my resume for your review.

Previously, I was responsible for information about company products, specials, marketing programs and business practices.

Please consider my experience and qualifications for this position:

- Set up orders and deliver to rooms within approximately 20 to 30 minutes
- Complete knowledge of service standards for beer, liquor and wine
- Follow procedures in taking guest's order
- Check food before delivery it to guest room to ascertain that appearance, temperature and portions are correct
- Follow proper tray set up for special delivery such as VIP
- Promptly return check and payment to cashier
- Call back to guest after 5-10 minutes to see if meal is satisfactory
- Maintain good telephone techniques

I really appreciate you taking the time to review my application for the position of room service server.

Sincerely,

Finley Bechtelar