## **Room Manager Cover Letter**

## 488 Horacio CapeHaneport, RI 85487-0490

## Dear Cameron Homenick,

I am excited to be applying for the position of room manager. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for leadership to the assigned engineering resources to ensure delivery of engineering scopes with a focus on quality and following department procedures, client specifications and relevant standards;.

My experience is an excellent fit for the list of requirements in this job:

- Demonstrated results-oriented approach to goal achievement and problem resolution
- Experience with vendor management (bid process, contracts, negotiation and contract compliance)
- Proficient in Microsoft Office (Word, Excel, ) and database/spreadsheet expertise
- Evidence of prioritization and planning skills with previous experience handling multiple deadlines, concurrent projects and activities
- Professional certification in related discipline
- Previous experience in food handling preferred
- Previous experience in training or train-the-trainer
- Demonstrated clinical competence in area of OR nursing practice

## Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Stevie Bernhard