

Retail Operations Cover Letter

32563 Lynch ManorsLake Leisa, LA 77540

Dear Casey Rice,

I am excited to be applying for the position of retail operations. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for expertise in operating and maintaining all the equipment in the Appomattox, VA facility and surrounding area.

My experience is an excellent fit for the list of requirements in this job:

- Excellent customer service skills demonstrating care and excellent follow through in helping customers with purchase decisions and questions about available merchandise
- Strong organization skills and excellent follow-through on customer service issues
- Full knowledge of uniform pieces carried in the company store
- Comfortable working in a fast-pace, cross-functional team and able to meet tight deadlines
- Manage our In-Store operations (merchandising and etiquette)
- Make sure we are being great partners and following all of the rules our partners require
- RCRA and DOT certifications are a bonus
- Proficient in Microsoft Office (Microsoft Excel, PowerPoint, Word, Outlook)

Thank you for considering me to become a member of your team.

Sincerely,

Morgan Kessler