

Research Study Assistant Cover Letter

67627 Leannon CentersCaspertown, VT 53730-2595

Dear Tyler Tremblay,

I would like to submit my application for the research study assistant opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for support to research patients by abiding current IRB, FDA, federal, state and institutional regulations pertaining to human subjects research, including the use of institutional and departmental SOP's.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Interest in organ transplantation and donation, bioethics, sociocultural determinants of health, health disparities, and health care policy
- Knowledge of data processing and data analysis
- Proficient with Microsoft Office (Excel, Outlook, PowerPoint, Word)
- Prefer experience in clinical research, public health experience or working with children and families
- Experience recruiting families for research
- Plans, organizes, and schedules in an efficient and productive manner
- Knowledge of varenicline and other U.S. Food and Drug Administration-approved smoking cessation medications
- Experience administering and scoring neuropsychological assessments with children and/or adolescents

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

River Reichert