

Research Manager Cover Letter

34443 Cummings PlainsCherilynland, HI 91229

Dear Frankie Corwin,

I am excited to be applying for the position of research manager. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for protocol development support services, including development of clinical protocols and protocol-related documents (including but not limited to subject recruitment and marketing plan, clinical trial master file, Informed Consent Form (ICF), Case Report Form (CRF), clinical study reports, protocol amendments, Continuing Review reports, etc.

Please consider my experience and qualifications for this position:

- Quantitative skills with data management, econometrics, and knowledge of STATA or other data analysis software
- Valuable experience in managing teams and interacting with institutional partners
- Strong interest in international development policy and research
- Working actively with faculty and senior research staff to coordinate, support, and contribute to various planned and ongoing projects through the development of research pilots and sprints (through products such as written materials, workplans, coordination memos)
- Contributing to the development of the Center's long-term research, community, and education-focused plans within the space of AI ethics and governance
- Cultivating and supporting relationships between scholars, experts, and practitioners in a wide array of fields such as social science, computer science, law, public policy, governance, ethics, philosophy, economics, media and journalism, applied mathematics, and others in order to understand the landscape of substantive issues related to the ethics and governance
- Engaging and collaborating with key stakeholders in the private, public, and civil sectors in order to bridge, translate, and foster novel collaborations for

- Planning, communicating, and implementing AI-related workshops and convenings

Thank you for taking your time to review my application.

Sincerely,

Quinn Wuckert