

Research Financial Analyst Cover Letter

453 Ratke Mews Billieburgh, NC 89084

Dear Lennon Schwalter,

I would like to submit my application for the research financial analyst opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for support in the resolution of accounting and reporting issues to ensure compliance with GAPP and SOX.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Working knowledge of coding, study accounting, and/or billing is highly preferred
- Knowledge of key research financial regulations regarding research (e.g., FDA / OHRP / ORI / DHHS / NIH)
- Knowledge of clinical research administration, Good Clinical Practices, and federal grants preferred
- Advanced experience using Microsoft Applications such as Excel, Word, Access and PowerPoint Effective professional communication skills
- Proven track record in customer service, attention to detail, and problem solving
- Strong understanding of Insurance concepts and in-depth knowledge of financial products and/ or insurance operations and sound knowledge of industry issues and competitive trends
- Knowledge and experience of working with statistical software/ tools will be highly preferred
- Accounting and budgeting experience

Thank you for your time and consideration.

Sincerely,