

Reporting Services Analyst Cover Letter

6125 Hagenes RanchBibifort, HI 03126-4507

Dear Robin Greenfelder,

Please consider me for the reporting services analyst opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for guidance, be part of testing cycles and sign-off on tax related matters in the ERP Project.

My experience is an excellent fit for the list of requirements in this job:

- Analytical thinking and advanced MS Office skills, particularly Excel
- Ensure the accurate and timely production of weekly and monthly operational reporting to be distributed across MKS and the CCB
- Leverage reporting and process maps to identify opportunities and collaborate with cross-functional teams to implement changes that improve quality and efficiency resulting in a more positive customer experience
- Support the cross-functional effort to align metrics with process maps and associated controls
- PC expertise, including fluency in Excel, PowerPoint, SharePoint and Visio
- Experience with SQL, VBA, and/or Tableau preferred
- Knowledge of Russian language
- A thorough understanding and knowledge of relevant finance tools and systems, specifically BI/BPC SAP (FI / COPA module) or ERP equivalent would be considered an advantage

I really appreciate you taking the time to review my application for the position of reporting services analyst.

Sincerely,

Tatum Koelpin