

# Reporting Services Analyst Cover Letter

7828 Koelpin Lakes North Mathew, OK 36825-6919

**Dear Avery Bode,**

I submit this application to express my sincere interest in the reporting services analyst position.

Previously, I was responsible for recommendations to ERP team for enhancements/changes to systems that may involve custom design, optional and third-party products to improve the efficiency and effectiveness of ERP systems.

Please consider my experience and qualifications for this position:

- Demonstrated experience using any Business Intelligence reporting tool (Cognos preferred)
- Aptitude to plan, organize, and work on multiple tasks simultaneously in multidisciplinary teams
- Advanced proficiency with MS products (Excel, including experience with pivot tables, vlookups, Access, PowerPoint)
- Data-driven, have technical affinity and possess a strong business sense
- Working knowledge in programming/scripting (Python, R, SQL, Tableau...)
- Detail-oriented, analytical, pro-active and can work under tight deadlines with minimum supervision
- A thorough understanding and knowledge of relevant finance tools and systems, specifically BI/BPC SAP (FI / COPA module) or ERP equivalent would be considered as advantage
- Fluency in Japanese advantageous

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Quinn McDermott