

Reporting Lead Cover Letter

746 Billye LandKulasstad, AZ 32682

Dear Ryan Schaefer,

I submit this application to express my sincere interest in the reporting lead position.

Previously, I was responsible for guidance and assistance on US and PRC GAAP analysis of accounting issues in GM China entities and JVs;

My experience is an excellent fit for the list of requirements in this job:

- Able to plan, execute and monitor delivery
- Significant experience of SLA reporting and KPIs
- Competent with Microsoft Office, Microsoft Excel, Microsoft Word, Microsoft Project, Microsoft Visio
- Experience in MS Excel including knowledge of excels calculations and formulas, pivot tables, graphs, macros, VBA coding
- Experience in creating / developing reports, presentations and dashboards for all levels for organization including senior management
- Preferred experience in Access, SQL, Cognos, Oracle Hyperion
- Advise on Contact Center Methodologies, Process Requirements & Capabilities
- Analyze data to understand Benefits Outcome, Client Business Processes, Customer Satisfaction, Customer Wants & Needs

I really appreciate you taking the time to review my application for the position of reporting lead.

Sincerely,

Dakota Denesik