

Rehab Services Cover Letter

88452 Zena TerraceDellamouth, GA 13602

Dear Emery Orn,

I submit this application to express my sincere interest in the rehab services position.

In the previous role, I was responsible for general administrative duties such as, word processing, proofreading, filing, answering the telephone, duplicating, scheduling meetings, assisting with preparing meeting materials, and processing incoming and outgoing mail.

My experience is an excellent fit for the list of requirements in this job:

- Demonstrates knowledge of rehabilitation service modalities, practices, procedures, and regulatory standards gained through work related experience
- Working knowledge of state licensure laws and professional practice standards
- Thorough knowledge of contemporary physical and occupational therapy practices
- Working knowledge of principles of supervision, personnel management, and financial analysis
- Demonstrated contemporary skills to competently perform the duties of a staff therapist
- Current working knowledge of organizational policies, procedures, and standards
- Working knowledge of EpicCare patient documentation
- Demonstrated computer/word processing skills

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Indigo Hermiston