Regulatory Affairs Coordinator Cover Letter

74905 Gisele VillageLake Duncan, ID 06473-7500

Dear Lennon Marquardt,

Please consider me for the regulatory affairs coordinator opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for regulatory oversight and guidance to project teams on compliance matters, FDA requirements, clinical study design issues and on timing, logistics and operational recommendations for product development.

Please consider my experience and qualifications for this position:

- Members of Global RA, Global Operations, Global R&D and Global Pharmacovigilance
- Regulatory Authorities (VMD and HPRA)
- National Office of Animal Health (NOAH), The Animal and Plant Health
 Association (APHA) and the International Federation for Animal Health (IFAH)
- Contacts in partner companies
- Proficiency in both English and Spanish languages, in oral and written
- Knowledge and/or experience with Central America and Caribbean Regulatory regulations, preferred
- General understanding of Anatomy, Physiology, and medical terminology
- Demonstrated success in planning and leading regulatory projects in a crossfunctional environment

Thank you for considering me to become a member of your team.

Sincerely,

Lennox Kirlin