

Referral Cover Letter

75544 Malik CrossingStromanmouth, AK 79393

Dear Shiloh Roberts,

I submit this application to express my sincere interest in the referral position.

In the previous role, I was responsible for information on all insurance coverage and any patient financial responsibility to Home Care/Region Care discharge planner.

Please consider my qualifications and experience:

- Knowledge of and previous work experience with referral/authorization process
- Completion of 1 Medical Terminology class with certificate of completion
- To handle difficult calls and maintain professional conduct
- Proficiency with Epic
- RMA or CMA preferred
- Experience in AEHR and PPMS systems is preferred
- Be able to learn and master multiple systems (knowledge base and various HR / applicant management systems)
- Previous experience scheduling medical procedures and appointments

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Brooklyn Rath