

Recovery Analyst Cover Letter

73983 Stamm BridgePort Mathewview, MI 32547

Dear Charlie Wuckert,

I submit this application to express my sincere interest in the recovery analyst position.

Previously, I was responsible for recommendations to improve operational systems, processes & policies in support of the organization commitment to bankruptcy compliance.

Please consider my experience and qualifications for this position:

- DOD mission Assurance Assessment Program Course and Security Engineering Training Course or equivalent
- Qualified at Anti-Terrorism (AT) Level II
- Requires access to Special Access Program Information at UWDC San Diego
- Strong verbal, written, and customer service skills
- Demonstrates proficiency in MS Word, PowerPoint and Outlook applications with advanced to expert level knowledge of Excel
- Write, edit and execute SQL queries to access transactional data
- Exposure to a call center environment and/or a collections agency
- Excellent attention to detail, Strong multi-tasking capabilities

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Peyton Gleason