

Quality Project Manager Cover Letter

84481 Jae MountainsNew Felixborough, MA 14650

Dear Shae Swift,

In response to your job posting for quality project manager, I am including this letter and my resume for your review.

In the previous role, I was responsible for expertise and guidance to the program teams and suppliers on quality assurance, quality system, tools, training, problem solving, statistical analysis and continuous improvement.

Please consider my experience and qualifications for this position:

- Intermediate knowledgeable of JCAHO, NCQA, HEDIS and CAHPS requirements
- Quality Improvement, HEDIS/QARR, Health Plan, Medicare, Medicaid, SDOH Programs preferred
- Proven skills in healthcare research design, analysis, and project management
- Knowledge of managed care operations, medical coding, research methods, data extraction and manipulation, information systems, population-based studies, relational databases, and biostatistics
- Project Management skills - scheduling and resource planning
- Able to condense and present complex information to a variety of technical and non-technical audiences
- We are committed to the growth of our internal personnel and we support this with continual learning and development that leads to career advancement
- A Project Manager will typically progress into a Senior Project Manager with increased responsibility over more staff and larger projects

Thank you for considering me to become a member of your team.

Sincerely,

Corey Stehr