

Quality Improvement Specialist Cover Letter

61458 Leif Crossroad
Loisborough, CO 46398

Dear Tatum Hudson,

I would like to submit my application for the quality improvement specialist opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for customer service support to internal customers and provide guidance to HR personnel regarding the firm policies and procedures, governmental regulations and Federal, state, and local tax requirements.

Please consider my qualifications and experience:

- Positive attitude, highly motivated, and a conscientious employee
- Able to translate gaps in measured performance into recommended changes in clinical operations' processes and workflows and vice versa
- Able to summarize information concisely for internal and external stakeholders and present in a clear way, both verbally and in writing
- Able to make inferences and offer suggestions for workflow improvements and/or methods of data capture to improve performance in quality metrics
- Clinical certificate or license preferred (e.g., medical assistant, LPN, RT, RN, or similar)
- Previous experience working with EMR and long term reports and Epic experience strongly preferred
- Prior experience authoring SOPs
- Prior experience working on project team in a cross functional environment

Thank you for your time and consideration.

Sincerely,

Azariah Funk