

# Quality Improvement Specialist Cover Letter

135 Tina Avenue East Traceyberg, MN 77612-8747

**Dear Emerson Wuckert,**

I am excited to be applying for the position of quality improvement specialist. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for and develops trainings on HIPAA, federal/state confidentiality laws, documentation, treatment plan writing & other areas as determined to ensure clinical integrity of services.

Please consider my experience and qualifications for this position:

- Conduct quality audits documenting and presenting findings
- Support functional teams in resolving corrective action requests
- Implement trend analysis tools for identified defects
- Participate in the updating and improvement of L-3 MAS quality systems
- Medical Record Review or Coding experience preferred
- Knowledge of HEDIS and other quality performance standards for health plans
- Working knowledge of medical terminology and procedures, managed care products and programs, and National Committee for Quality Assurance (NCQA) and/or other standards highly preferred
- Proficiency with Microsoft applications including Excel to create data tables and charts

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Dakota Harvey