

Project Management Analyst Cover Letter

1281 Kuhlman IsleLake Ferdinand, VT 02584-5801

Dear Tatum Nader,

I would like to submit my application for the project management analyst opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for regular study status updates to senior management in close collaboration with the Insmed program leads and Clinical Trial Managers (US & Europe).

Please consider my experience and qualifications for this position:

- Skilled in use of MS Office Products (i.e., Word, PowerPoint, Excel)
- Training or exposure to Project Management disciplines (e.g., planning/scheduling, control, risk management, stakeholder management)
- Demonstrated experience with effective project management, accounting, or project control
- Relevant experience with DoD contracts is preferred
- Defense Threat Reduction Agency (DTRA)
- International project
- International Counter Proliferation Program (ICP)
- Provides routine project management support in terms of reporting and project deliverable tracking for a medium-size support services contract

Thank you for your time and consideration.

Sincerely,

Ari Abernathy