

Project Management Analyst Cover Letter

123 Chance RoadsNorth Cortezberg, CT 43520

Dear Gray Connelly,

In response to your job posting for project management analyst, I am including this letter and my resume for your review.

In my previous role, I was responsible for project management for a first-in-man clinical trial of a cell therapy for burn injury; trial funded by US government contract.

My experience is an excellent fit for the list of requirements in this job:

- Monitor project progressand stakeholder management
- Monitor results achievedand success rate with Issues and Risk
- Track the output againstagreed plan
- Practice strong governance
- Manage 3rd parties vendorfor project deliverables
- Adhere to internal andexternal stakeholder communication
- Acceptance from customerfor project deliverables and handover to BAU
- Billing initiation to therespective team using standard process

Thank you for your time and consideration.

Sincerely,

Denver Predovic