

Project Director, Project Management Cover Letter

64528 Jorge GrovesNew Marcelohaven, ND 92349

Dear Cameron Bailey,

I submit this application to express my sincere interest in the project director, project management position.

Previously, I was responsible for oversight of the start up and management of the new E-Rate Project activities including hiring and training of staff, procurement of required hardware, software and licenses, application development and testing activities, development and implementation of program reporting and all other tasks associated with the project.

Please consider my experience and qualifications for this position:

- Led a business design AND a technical design phase
- Can inspire and rally a group around a higher purpose
- Business-minded and passionate about getting people aligned towards a common goal
- Experience managing large, cross-functional efforts
- Possess comprehensive knowledge of the healthcare industry, familiarity with government regulations, healthcare plans, strategic planning skills and an understanding of the operations of a healthcare organization
- Recent experience in a for-profit acute care hospital within a hospital system and/or case management leadership experience across multiple acute care hospitals preferred
- Proficient in Microsoft Office products such as Outlook, Word, Excel, PowerPoint
- Maintaining all project management standards and policies for resource intensive CoE projects

Thank you in advance for reviewing my candidacy for this position.

Sincerely

