

# **Project Director, Project Management Cover Letter**

8718 Lauren ParkwaysEast Alesha, OH 97270

**Dear Charlie Cassin,**

I would like to submit my application for the project director, project management opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for management and technical support for project, including participation in engineering and procurement planning, design, and resolution of conflicts.

Please consider my experience and qualifications for this position:

- Knowledge of national, state and local codes and regulations applicable to the design and construction of facilities
- Expert in IT financial management and organizational change management
- Understanding of SaaS configuration workflows, Agile development methodologies, DevOps patterns, and able to translate the concepts to events planning, business projects and sales/marketing
- Managing, hiring, and developing talent
- Strong operational background with demonstrated track record in business development and operational excellence in such areas as Business Development, Construction-related Project Solution Management and Financial Management
- Experience managing Project Managers and projects over all phases of multifaceted IT projects including planning, cost management, resource management, communications, and quality measurement
- Proficiency in project management planning tools
- Projects a professional maturity beyond individual self and accepts constructive criticism

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely

