

# **Project Director, Project Management Cover Letter**

9789 Isreal CliffHesselmouth, NC 85870

**Dear Charlie McCullough,**

In response to your job posting for project director, project management, I am including this letter and my resume for your review.

In the previous role, I was responsible for a key interface with Engineering, Manufacturing, Planning, and Procurement to align deliverables with overall project goals throughout the project lifecycle.

Please consider my experience and qualifications for this position:

- Agency experience across a broad spectrum including broadcast, digital, print
- Project management skills and experience knowledge in engineering development methodology and quality (PMP or IPMA Certification, at intermediate level, is an asset)
- Experience managing projects dealing with the integration of various COTS products
- Strong skills with project management tools including MS Project, Excel and Powerpoint
- A current valid Government of Canada security clearance
- Project Management Profession certification preferred
- Knowledge of PMO software products is preferred
- Possess strong cross- organizational negotiation and conflict management skills

**I really appreciate you taking the time to review my application for the position of project director, project management.**

Sincerely,

Blake Goyette