

Project Accounting Cover Letter

1897 Rick RiverWest Ahmed, KY 87816-8145

Dear Alexis Rosenbaum,

I submit this application to express my sincere interest in the project accounting position.

In my previous role, I was responsible for support for areas of the business that integrate with accounting functions, including the ticketing, credential and sales systems;.

Please consider my experience and qualifications for this position:

- Prior Oracle Financials experience and proficiency with MS office suite
- Possess future leadership potential
- Intermediate to advanced skills in the areas of oral and written communications, project financial process controls, MS Office suite of applications
- Experience with importing and exporting data to/from Excel to/from various accounting software
- Oil and gas industry accounting experience helpful (mainly in regard to industry verbiage)
- General knowledge of basic business practices and fundamental business theories
- Experience reviewing external financial statements in accordance with GAAP and SEC regulations, including SEC forms 10-Q and 10-K
- Skilled in developing detailed documentation and communicating financial information and results

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Emerson Collier