

# Program Office Cover Letter

390 Abdul LocksPort Robertoport, CO 86509

**Dear Sam Fritsch,**

I submit this application to express my sincere interest in the program office position.

In the previous role, I was responsible for domain-specific expertise and overall software quality assurance leadership and perspective to cross-organization projects, programs, and activities.

Please consider my experience and qualifications for this position:

- Creative problem-solving and flexibility is essential
- Constantly learning about new technologies and methods for innovation
- Able to influence people at all levels across a broad variety of job functions
- Enjoys collaborating and being part of a team
- Proficient computer skills and demonstrated experience with office software and email applications and comfort with technology
- Excellent customer service, interpersonal skills and welcoming demeanor
- Sound understanding of software development life cycle and successful management
- Staffing industry experience is preferred

**Thank you for considering me to become a member of your team.**

Sincerely,

Campbell Schaden