

Program Management Intern Cover Letter

127 Andreas Crossing
Onabury, WY 85462-8789

Dear Lennon Turcotte,

Please consider me for the program management intern opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for sales and marketing campaign support including creating powerpoint presentations on customer organizations, contact list creation and validation, call script support, and other campaign consulting.

My experience is an excellent fit for the list of requirements in this job:

- Solid technical foundation, especially in areas related mechanical or aerospace engineering
- Able to take ownership of tasks from start through to completion with minimal supervision
- Well-honed presentation skills
- A dedicated level of attention to detail, strong organizational and planning skills
- Flexibility in both style and presentation
- Strong commitment to program delivery while remaining customer service oriented
- Working knowledge of project management frameworks
- Highly motivated and have a passion for working and understanding a SaaS organization and help resolve business/technical issues

Thank you for your time and consideration.

Sincerely,

Robin Stroman