

Production Technician Cover Letter

800 Morissette WellLake Lynnborough, HI 96598

Dear Lennox Kutch,

In response to your job posting for production technician, I am including this letter and my resume for your review.

In my previous role, I was responsible for technical support to the maintenance mechanics and electricians, Controls Engineers, and Manufacturing Engineering department maintaining all machine tools, CNC and PLC equipment in the plant.

Please consider my experience and qualifications for this position:

- Assist facility in supporting process training efforts, PSM and environmental compliance documentation maintenance activities associated with plant operations
- Strong written and verbal communication skills, strong reading comprehension and listening skills
- Experience within the process industries, chemicals, food, pharmaceuticals
- High volume manufacturing1700165114W
- Machine mechanics
- Experience using various testing equipment and meters
- Computer literacy and a basic understanding of Syteline would be an advantage
- Familiarity with transcript document repositories

Thank you for your time and consideration.

Sincerely,

Lennox Gleason