

Product / Marketing Intern Cover Letter

1292 Beer Mews East Yessenia, NV 32556

Dear Phoenix Steuber,

In response to your job posting for product / marketing intern, I am including this letter and my resume for your review.

In the previous role, I was responsible for administrative support and basic project management for the production and update of collateral (sales aids, brochures, flyers, e-blasts, templates, PowerPoint presentations).

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Entrepreneurial thinking/attitude, with marketing skill sets
- Able to interact with senior leaders in Engines and Aerospace organization
- An outstanding communicator both verbally and written (concise, efficient style)
- Excellent listener and teacher
- Performs well in rapid paced environment
- Marketing, Communications or Business student
- Engineering/science knowledge or experience preferred
- Junior or senior students preferred

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Riley Terry