

Product Administrator Cover Letter

60558 Leffler PointsJoeyhaven, LA 90099-0762

Dear Cameron Mertz,

In response to your job posting for product administrator, I am including this letter and my resume for your review.

In the previous role, I was responsible for support for various activities related to Product Data Management (PDM) deployment including documentation, development and deployment of PDM functionality in Celestica PDM software.

My experience is an excellent fit for the list of requirements in this job:

- Programming, coding, or database experience would be an advantage
- Processes and Systems (SAP Wholesale Template)
- Process Driven & Analytical
- Support day-to-day supply chain activities, such as regional item restriction, lot grade restriction and shelf life restriction, based on the franchise's requirements
- Advanced level of personal computer software (e-mail, spreadsheet and database management query tools)
- Knowledge of IT solutions, ERP systems (like JD Edwards), as applied to supply chain activities is an advantage
- Organized, rigorous and structured
- Service provider oriented and pro-active

I really appreciate you taking the time to review my application for the position of product administrator.

Sincerely,

Quinn Kunze