

Process Improvement Cover Letter

115 Agnes Road West Grahamland, ME 30274-7472

Dear Quinn Abernathy,

Please consider me for the process improvement opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for content expertise about continuous improvement approaches and techniques to problem-solving and process improvement.

Please consider my qualifications and experience:

- Proven experience at influencing senior executives of the organization
- Familiarity with supply chain management, inventory management in a manufacturing environment
- Experienced in engineered standards
- Experience in Six Sigma (DMAIC) process improvement methodologies
- Excellent written/verbal communications and instruction skills
- Continuous quality improvement principles and methods
- Autonomous self-starter personality
- Previous process improvement experience (e.g., Lean, Six Sigma, Business Process Management)

I really appreciate you taking the time to review my application for the position of process improvement.

Sincerely,

Story Schimmel